



Connectworks Trust and Estate Precedents

Category Doc No Title/Description

Trust Workflows	CHKL1 Annual Review Checklist
	CHKL2 Annual Review Workflow
	CHKL3 Appointment of Beneficiary
	CHKL4 Appointment of Appointor
	CHKL5 Appointment of Trustee
	CHKL6 Changing Name of Trust
	CHKL7 Death of a Trustee
	CHKL8 Distribution to Beneficiary
	CHKL9 Removal of Beneficiary
	CHKL10 Resettlement of Trust
	CHKL11 Retirement and Appointment of Trustee
	CHKL12 Retirement of Trustee
	CHKL13 Settlement of Trust
	CHKL14 Variation of Trust Deed
	CHKL15 Winding up of Trust
	CHKL16 Trust Investment Workflow
	CHKL17 Trusts Act 2019 Review Workflow
	CHKL18 Removal of Trustee
	CHKL19 Trusts Act 2019 beneficiary disclosure guidance
	CHKL20 Trusts Act 2019 requirements summary
	CHKL21 Appointment of Special Trust Adviser
	CHKL22 Disclosure of Requested Trust Information
	CHKL23 Disclosure of Basic Trust Information
Accounting	Res 11.1 Resolution to Accept Annual Accounts (short)
	Res 11.2 Resolution to Accept Annual Accounts (long)
	Res 11.3 Resolution to Register for Income Tax
	Res 11.4 Resolution to Register for GST
Appointor	5.1 Deed of Appointment of Appointor (multiple appointors)
	5.1.1 Deed of Appointment of Appointors
	5.2 Deed of Appointment of Appointor (one appointor)
	10.1 Deed of Appointment of Special Trust Adviser (multiple appointors)
	10.2 Deed of Appointment of Special Trust Adviser (single appointor)
Beneficiary	4.1 Deed of Appointment of Beneficiary (multiple settlors)
	4.1.1 Deed of Appointment of Beneficiaries (multiple settlors)
	4.1.2 Deed of Appointment of a Class of Beneficiaries
	4.2 Deed of Appointment of Beneficiary (one settlor)
	4.2.3 Deed of Appointment of Beneficiary by Protector
	4.3 Deed of Removal of Beneficiary (multiple settlors)
	4.3.1 Deed of Removal of Beneficiaries
	4.3.2 Deed of Removal of Class of Beneficiaries
	4.4 Deed of Removal of Beneficiary (one settlor)
	Draft Letter to Beneficiary advising change of trustee
	Res 4.1 Resolution of Income Distribution
	Res 4.2 Resolution of Capital Distribution
	Res 4.5 Resolution to provide Guarantee of Beneficiary
	Res 4.6 Resolution to provide Guarantee of Beneficiary with Security
	Res 4.7 Resolution to occupy Trust property
Debt/Loan	Res 12.1 Resolution to disclose Basic Trust Information to some beneficiaries
	Trusts Act 2019 Draft Letter to Beneficiaries
Debt/Loan	6.1 Deed of Acknowledgement of Debt (multiple Lenders)
	6.2 Deed of Acknowledgement of Debt (one Lender)
	6.3 Deed of release of Debt (multiple Lenders)
	6.4 Deed of Satisfaction of Debt (one Lender)
	6.5 Deed of Partial Release of Debt (multiple Lenders)
	6.6 Deed of Partial Satisfaction of Debt (one Lender)
	6.7 Deed of Assignment of Debt (multiple Lenders)
	6.8 Deed of Assignment of Debt (one Lender)
	6.9 Deed of Novation of Debt (multiple Lenders)
	6.10 Deed of Novation of Debt (single Lender)
	6.11 Deed of Acknowledgement of Debt (Trust as lender)
	6.12 Deed of Acknowledgement of Debt (Trust as lender) (one borrower)

	<p>Res 6.1 Resolution to Borrow Money</p> <p>Res 6.2 Resolution to Lend Money</p>
Gifting	<p>7.1 Deed of Partial Forgiveness of Debt (multiple donors)</p> <p>7.2 Deed of Partial Forgiveness of Debt (one donor)</p> <p>7.3 Deed of Forgiveness of Debt (multiple donors)</p> <p>7.4 Deed of Forgiveness of Debt (one donor)</p> <p>7.5 Deed of Gift (multiple donors)</p> <p>7.6 Deed of Gift (one donor)</p> <p>7.7 Deed of Gift (Real Estate) (multiple donors)</p> <p>7.8 Deed of Gift (Real Estate) (one donor)</p> <p>7.9 Deed of Gift (Real Estate subject to Mortgage) (multiple donors)</p> <p>7.10 Deed of Gift (Real Estate subject to Mortgage) (one donor)</p> <p>7.11 Declaration of Solvency</p> <p>7.12 Certificate of Solvency</p> <p>Res 7.1 Resolution Receiving Gift (Single Donor)</p> <p>Res 7.2 Resolution Receiving Gift (Multiple Donors)</p> <p>Res 7.3 Resolution Receiving Gift by Forgiveness (Single Donor)</p> <p>Res 7.4 Resolution Receiving Gift by Forgiveness (Multiple Donors)</p>
Investment	<p>Res 10.1 Resolution relating to Investment</p> <p>Res 10.2 Resolution to adopt Investment Strategy</p> <p>Res 10.3 Rebalance Investments</p>
Other	<p>NDA Confidentiality Agreement (NDA)</p> <p>EPA1 Certificate of non-revocation and non-suspension of enduring power of attorney</p> <p>Trust Annual Minute Clauses (see below for a list of clauses)</p>
Resettlement	<p>8.1 Deed of Resettlement</p> <p>Res 8.1 Resolution of Resettlement (Disposing Trust)</p> <p>Res 8.2 Resolution of Resettlement (Receiving Trust)</p>
Sale and Purchase	<p>9.1 Agreement for Sale and Purchase of Real Estate (multiple vendors)</p> <p>9.2 Agreement for Sale and Purchase of Real Estate (one vendor)</p> <p>9.3 Agreement for Sale and Purchase of Real Estate Subject to Mortgage (multiple vendors)</p> <p>9.4 Agreement for Sale and Purchase of Real Estate Subject to Mortgage (one vendor)</p> <p>9.5 Agreement for Sale and Purchase of Company Shares (multiple vendors)</p> <p>9.6 Agreement for Sale and Purchase of Company Shares (one vendor)</p> <p>9.7 Agreement for Sale and Purchase of Personal Property (multiple vendors)</p> <p>9.8 Agreement for Sale and Purchase of Personal Property (one vendor)</p> <p>9.9 Deed of Nomination (multiple purchasers)</p> <p>9.10 Deed of Nomination (one purchaser)</p> <p>LINZ Land Transfer Tax Statement</p> <p>Res 9.1 Resolution to Purchase Real Estate</p> <p>Res 9.2 Resolution to Purchase Company Shares</p> <p>Res 9.3 Resolution to Purchase Personal Property</p> <p>Res 9.4 Resolution to sell Real Estate</p> <p>Res 9.5 Resolution to sell Company Shares</p> <p>Res 9.6 Resolution to sell Personal Property</p>
Settlor	<p>2.1 Letter of Wishes (multiple settlors)</p> <p>2.2 Letter of Wishes (one settlor)</p>
Trust	<p>1.1 Deed Establishing Trust (multiple Settlers)</p> <p>1.1.1 Deed Establishing Trust (named Appointors - multiple Settlers)</p> <p>1.1.2 Deed Establishing Trust (with Protector - multiple Settlers)</p> <p>1.2 Deed Establishing Trust (one Settlor)</p> <p>1.2.1 Deed Establishing Trust (named Appointors - single Settlor)</p> <p>1.2.2 Deed Establishing Trust (with Protector - single Settlor)</p> <p>1.3 Deed of Variation of Trust Deed</p> <p>1.5 Deed of Appointment of Vesting Date</p> <p>1.6 Deed of Variation of Trust Deed (Income Capitalisation)</p> <p>1.7 Deed of Distribution and Winding up of Trust</p> <p>Deed Varying Duration of Trust</p> <p>Deed of Variation Trust Act 2019</p> <p>s30 Trust Act 2019 Deed of Variation s30 (Duty to Invest Prudently)</p> <p>s31 Trust Act 2019 Deed of Variation s31(Duty not to exercise power for own benefit)</p> <p>s37 Trust Act 2019 Deed of Variation s37 (Duty to act for no reward)</p> <p>Res 1.1 Initial Resolution</p> <p>Res 1.2 Resolution to Change Name of Trust</p> <p>Res 1.3 Resolution to Wind up Trust</p> <p>Res 1.4 Resolution to Use Connectworks</p> <p>Res 12 Resolution to disclose Basic Trust Information</p> <p>Res 12.2 Resolution to disclose requested trust information, seeking costs (optional)</p> <p>Res 12.3 Resolution to not disclose requested trust information</p>
Trustee	<p>3.1 Deed of Appointment of Trustee (single Trustee, multiple Appointors)</p> <p>3.1.1 Deed of Appointment of Trustees (multiple Trustees, multiple Appointors)</p> <p>3.2 Deed of Appointment of Trustee (single Trustee, single Appointor)</p> <p>3.2.1 Deed of Appointment of Trustees (multiple Trustees, single Appointor)</p> <p>3.3 Deed of Appointment of Trustee following the death of a Trustee (multiple Appointors)</p> <p>3.4 Deed of Appointment of Trustee following the death of a Trustee (single Appointor)</p>

3.5 Deed of Retirement of Trustee
 3.5.1 Deed of Retirement of Trustees
 3.6 Deed of Retirement of Trustee and Appointment of Trustee (multiple Appointors)
 3.6.1 Deed of Retirement and Appointment of Trustees (multiple Appointors)
 3.7 Deed of Retirement of Trustee and Appointment of Trustee (single Trustee, single Appointor)
 3.7.1 Deed of Retirement and Appointment of Trustees (multiple Trustees, single Appointor)
 3.8 Deed of Removal of Trustee (multiple Appointors)
 3.9 Deed of Removal of Trustee (single Appointor)
 Draft letter to trustees re Trusts Act 2019 (short)
 Draft letter to trustees re Trusts Act 2019 (long)
 Res 3.4 Resolution of Removal of Trustee
 Res 3.5 Resolution of Retirement
 Res 3.6 Resolution of Appointment
 Res 3.7 Resolution of Retirement and Appointment of Trustee
 Computershare - Change of Trustee Names Notification
 Link Mark Services - Change of Trustees
 IRD436 - Qualifying Company Re-elections
 IRD Letter notifying Appointment of Trustee
 IRD Letter notifying Change of Trustee
 IRD Letter notifying Death and Appointment of Trustee
 IRD Letter notifying Death of Trustee
 IRD Letter notifying Retirement and Appointment of Trustee
 Trusts Act 2019 meeting discussion points

Clauses

Accounting

Approval of Annual Accounts
 Approval of Tax Return

Beneficiary

Accumulation of Income
 Accumulation of Income (part)
 Appointment of Beneficiary
 Consideration of Beneficiaries
 Guarantee (no security)
 Guarantee (security)
 Occupy Trust Property
 Removal of Beneficiary

Beneficiary Disclosure Have Considered Making Trust Information Available

No Outstanding Requests
 Resolved to Disclose Information
 Resolved to Withhold Trust Information

Debt/Loan

Acknowledgment of Debt
 Borrow Money
 Partial Satisfaction of Debt
 Satisfaction of Debt

Gifting

Accept gift
 Accept gift by Forgiveness (All)
 Accept gift by Forgiveness (Part)

Investment

Adopting an Investment Strategy
 Implementing the Investment Strategy
 Investment
 Sell Investments

Sale and Purchase

Accept nomination to purchase Real Estate
 Engage Real Estate Agent
 Offer to Purchase Real Estate
 Purchase Company Shares
 Purchase Personal Property
 Purchase Real Estate
 Sale Personal Property
 Sell Company Shares
 Sell Real Estate

Trust

Appointment of Lawyer
 Appointment of Accountant
 Appointment of Bank
 Appointment of Investment Advisor
 Appointment of Vesting Date
 Change of Trust Name
 Conflict of Interest (continue to act as trustee)
 Conflict of Interest (excluded as a trustee)
 Establishment of Trust
 Ratification
 Resettlement (all assets) (disposing)
 Resettlement (part) (disposing)
 Resettlement (receiving)
 Use Connectworks
 Variation of Trust Deed
 Wind up Trust

Trustee	Appointment and Retirement of Trustee
	Appointment of Trustee
	Limitation of Trustee Liability
	Removal of Trustee